



Denver Sister Cities International Member of the Board of Directors Position 2021

Mission

Denver Sister Cities International's mission is to promote peace through mutual respect, understanding, and cooperation – one individual, one community at a time.

For more information, please visit Denver Sister Cities International's (DSCI) website at <https://www.denversistercities.org/>

Responsibilities of the Board

As the highest leadership body of the organization and to satisfy its fiduciary duties, the board is responsible for but not limited to;

- determining the mission and purposes of the organization
- selecting and evaluating the performance of the chief executive officer / all staff while there is no presiding chief executive officer
- strategic and organizational planning
- ensuring strong fiduciary oversight and financial management
- fundraising and resource development
- supporting and promoting DSCI's city committees, programs, and events
- enhancing the DSCI's public image
- assessing its own performance as the governing body of the organization

Responsibilities of Individual Board Members

Each individual board member is expected to

- know DSCI's mission, policies, programs, and needs
- faithfully read and understand the DSCI's financial statements
- serve as ambassadors for DSCI and the City of Denver
- serve as advocates for DSCI and fully engage in identifying and securing the financial resources and partnerships necessary for the organization to advance its mission

- leverage connections, networks, and resources to develop collective action to fully achieve the DSCI's mission
- give a meaningful personal financial donation on a regular basis in reflection with their capacity
- help identify personal connections that can benefit the DSCI's fundraising and reputational standing, and can influence public policy
- prepare for, attend, and conscientiously participate in board meetings
- participate fully in one or more city committees and or board committees

Additional Responsibilities

- follow DSCI's bylaws, policies, and board resolutions
- sign an annual conflict-of-interest disclosure and update it during the year if necessary, as well as disclose potential conflicts before meetings and actual conflicts during meetings
- maintain confidentiality about all internal matters of the organization

Board terms/participation

Denver Sister Cities International's Board Members will serve a two-year term to be eligible for re-appointment for additional terms. Board meetings will be held monthly and committee meetings will be held in coordination with full board meetings.

To Apply

Please email your resume and a letter of interest to devron@denversistercities.org by December 17th.

For additional questions please reach out to info@denversistercities.org.

We look forward to hearing from you!